

## **Instructions for the Exercise of the Data Subject Rights**



The form you will find on the following page is the way Gonvarri Industries has established for the exercise of the rights of the interested party (Access, Rectification, Cancellation or Forgetfulness, Opposition, Automated Opposition, Portability and Limitation of Processing), in compliance with the new European regulation on the Protection of Personal Data, GDPR.

The method to send us your request is the E-MAILBOX. The procedure is as follows (all steps are necessary):

1. Print the form and fill it in
2. Sign it
3. Include a photocopy of your ID card or alternative document proving your identity (if you are acting on behalf of a third party, copies of the ID card of the representative and of the document proving the representation of the interested party will be included).
4. Send the documents to the email inbox: [privacy.rights@Gonvarri.com](mailto:privacy.rights@Gonvarri.com)

## Rights Execution Request Form

Mr  Mrs.   ID:

Address  Zip Code:

City  County/ Region  Telephone:

Relationship with the controller:

Online Registration  CV  Scouting  Supplier  Client

Contact  GI Employee  Other (Describe)

I request to execute my right (check the corresponding box):

Access, to be informed of my personal Data in the controller's possession.

Rectification, of the follow data which are incorrect or unnecessary to record:

Erasure, of the following data:

Objection, of the personal data for the following purposes:

To receive communications or information

Others (specify)

Restriction of processing, of the following data that shall not be used the processing operation:

Portability, of the following data, the data subject have right to get this data transferred to another controller:

Objection to the automated processing of the following data, this personal information might not be the subject of an automated decision making process, including profiling of the data subject.

**Signature:**

The processing of the personal data provided, as well as any other data collected in the course of the process, is authorized, as provided for in Regulation (EU) 2016/679 of the European Parliament and of the Council. These will be treated by Gonvarri Material Handling AS, located in Østensjøveien 27, 0661 Oslo Norway, as the person in charge of the data processing. The data are processed with the aim of responding to the rights of the data subjects. The personal data processed have been provided by the data subject or his or her legal representative. The personal data to be processed are the contact details of the interested parties. The personal data provided will be kept as long as no request for deletion is made by the data subject or his or her legal representative. The interested party is informed that his or her data will not be passed on to third parties, unless Gonvarri Material Handling mother company, Gonvarri Industries or legally obliged to do so. Whenever there is any alteration or modification in the personal data, the interested party must inform Gonvarri Material Handling as soon as possible. The interested party may exercise their rights by filling in this form and sending it to the above address.



**Gonvarri**  
Material Handling